CONFERENCE OF EITI NATIONAL COORDINATORS OF AFRICA

From May 4 to 6, 2016 at Béatrice Hotel, Kinshasa

Tuesday May 03, 2016

- Arrival of participants in Kinshasa
- Transport from Airport to Béatrice Hotel

Wednesday, May 04, 2016

Time	Activities
7:00 – 8:00	Breakfast at Béatrice Hotel
8:30 – 9:00	Registration - Béatrice Hotel

9:00 – 9:45	**Opening session of the Conference of EITI National Coordinators of Africa**
	
	- Welcome and official opening address of the conference by HE Georges Wembi, Minister of Planning and Chairman of EITI-DRC Executive Committee
	
	- Opening remarks by Mrs. Zainab Ahmed, Minister of Budget and National Planning of Nigeria and member of EITI Board
	
	- <u>Opening address by Fredrik Reinfeldt, EITI Chair</u>
	
	- Welcome remarks by Prof. Mack Dumba, National Coordinator of EITI-DRC and member of EITI Board
	  - Introduction of participants
	  - Objectives and expectations of the workshop
	  - Adoption of the program, appointment of the Chairperson and rapporteur of the meeting

9:45 – 10:00	Tea break and departure of officials

10:00 – 12:30 pm	**Session 1: Status of EITI implementation in Africa**
	
	- Review of the minutes of the last meeting of NCs in Dakar (30 min):
	  - Level of implementation of actions and recommendations
	  - Gap analysis: findings, general challenges, recommendations
	
	- Current Status of EITI implementation per country (120min)
	  - Each NC describes the situation of implementation in their country, including challenges in the short term and, where necessary, the type of support to provide (4 minutes per country)

Time	Activities
12:30 pm – 1:30 pm	Lunch

1:30 pm – 3:00 pm	**Session 2 - Exercise of Board members' mandate**
	
	• Mandate and functioning of the implementation Committee (30 min)
	Chaired by Zainab Ahmed, Agnès Solange Ondigui with contributions from Abdoul Aziz Askia
	  - Minutes of the last meeting of the Committee and agenda for the next Board meeting
	  - **Validation Calendar**
	
	• Mandate and functioning of the Validation Committee (30 min)
	Chaired by Kokou Didier Agbemadon and Professor Mack Dumba with contributions from Abdoul Aziz Askia
	  - Minutes of the last meeting of the Committee and agenda for the next Board meeting
	  - **Validation Procedures**
	
	• Mandate and functioning of awareness and rapid response committees (20 min)
	Chaired by Jose Cardosa, Professor Fall, Didier Koukou Agbemadon with contributions from Florent Michel Okoko
	  - Minutes of the last meeting of the Committee and agenda for the next Board meeting (situation of countries preparing their Candidacy (**Gabon, Equatorial Guinea** and suspended country **(CAR)**)

3:00 pm – 3:30 pm	Tea break

3:30 pm – 4:00 pm	**Session 2 - Exercise of Board members' mandate (continued)**
	
	• <u>Mandate and functioning of governance, finance and auditing committees (30 min)</u>
	Chaired by Professor Mack Dumba and Professor Fall with contributions from Florent Michel Okoko
	  - Minutes of the last meetings of these committees and agenda for the next Board meeting (**review of EITI funding**)
	  - Developing a method of collaboration between NCs and Board Members

4:00 pm – 5:00 pm	**Closing of the first day** • Summary of decisions made and actions identified (60 min) *Chaired by the Chairperson of the session and the Rapporteur*
7:00 pm – 9:00 pm	**Dinner**

Thursday May 05, 2016

Time	Activities
7:00 – 8:00	Breakfast at Béatrice Hotel
8:30 – 9:45	**Opening session of the second day of the Conference of EITI National Coordinators of Africa** • <u>Welcome remarks by the Chairperson of the session</u> - Introduction of new participants - Introduction to the speech of the International Secretariat
9:45 – 10:00	Tea break
10:00 – 12:00 pm	**Session 2 – Training on changes to the Standard** • <u>Opening Address by the International Secretariat</u> Presentation of the workshop objectives • <u>Introduction of the subject and description of the review process of the Standard by incoming and outgoing Board members (30 min)</u> *Chaired by Abdoul Aziz Askia, Florent Michel Okoko, and Zainab Ahmed* • <u>Presentation of key changes to the Standard (90 minutes)</u> *Chaired by the EITI International secretariat* Presentation of changes and consequences for EITI implementing countries: - Permit granting and register - Agreed Procedures for integrated disclosures - Accessibility to open data - Evaluation and monitoring of implementation of recommendations - Code of conduct and open data policy
12:30 pm – 1:30 pm	Lunch
2:00 pm – 3:00 pm	**Session 3 – Training on preparation of the Validation** • <u>Introduction of new Validation procedures</u> *Chaired by the EITI International Secretariat* - The purpose of the validation - How are EITI requirements evaluated - Evaluation of EITI impact - Milestones in the validation process, including validation procedures (funding and recruitment of the Validator) - The role and responsibilities of the MSG, the International Secretariat and the Board in the validation process - Possible validation results

Time	Activities
3:00pm – 3:15 pm	Tea break
3:15 pm – 4:15 pm	**Session 3 – Training on preparation of the Validation (continued)** • <u>Presentation of self-evaluation modules for the preparation of the Validation</u> *Chaired by the EITI International Secretariat* Module 1: Governance of the MSG Module 2: Permits and Agreements Module 3: Production and export Module 4: collection of revenues Module 5: allocation of revenues Module 6: Economic and social contribution Module 7: outcome and impact of EITI
4:15 pm – 5:00 pm	**Session 3 – Review of the agenda of the next Board meeting** • Common positions of the sub-Constituency of countries implementing the EITI in Africa on the key points of the next meeting agenda
5:50pm – 6:00 pm	**Closing of the second day:** **Summary of decisions made and actions identified by the rapporteur**
7:30 pm – 9:00 pm	**Dinner**

Friday, May 6

Time	Activities
7:00 – 8:00	Breakfast
08:30 – 9:00	**Introduction of the third day** • <u>Opening Remarks by Prof. Mack Dumba, National Coordinator of EITI-DRC and member of EITI Board</u> - Review of the first two days - Program of the third day
9:00-11:30	**Session 4 – Preparation of national plans for the publication of information on**

Time	Activities
	beneficial ownership
	• Presentation of results of Francophone pilot projects: Case of the DRC on the publication of Beneficial ownership (15min)
	• Presentation of results of Anglophone pilot projects: case of Liberia on the publication of beneficial ownership (15min)
	• Presentation of Comprehensive results of pilot projects, and the requirement to publish information on beneficial ownership by the EITI International Secretariat (30min)
	• Practical exercise on the development of national plans *Chaired by the EITI International secretariat*
11:30 – 11:45	Tea break
11:45 – 12:30 pm	**Closing Session**
12:30 pm– 1:30 pm	Lunch
3:00 pm	Meeting with HE the Prime Minister
3:30 pm to 6:00 pm	**Free time**
6:00 pm	**Dancing evening**